



Gautam Buddha University Greater Noida, Uttar Pradesh

Ref. No. GBU-15/C.W./002/2024-472

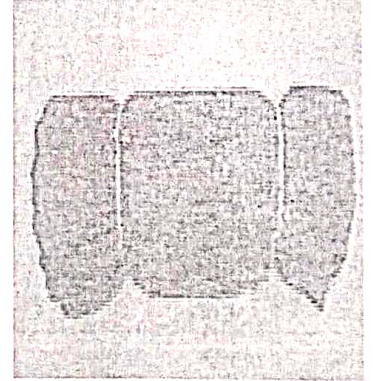
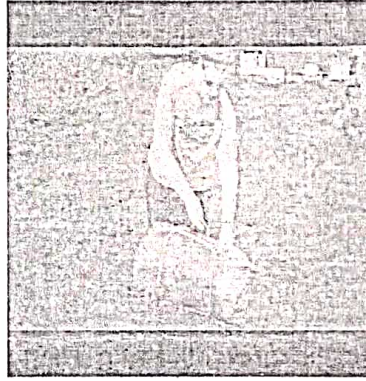
Date- 17/05/2024

::Notice::

Instructions to students keeping luggage's and belongings during session break (Session 2023-24).

All residents of all Boys Hostel will vacate their rooms for duration Session break. For this purpose to facilitate smooth transition and safe keeping of students belongings. The following instructions are being given to the students.

1. Few rooms as decided by respective wardens will be available for the purpose of keeping the belongings of the students. Every student will keep his belongings in the designated store rooms.
2. No valuables or electronic gadgets are allowed in the store room (laptop, mobile phone, mobile phone charger, headphone etc.)
3. Any other valuable/ Expensive item (Jewelry, sports equipment, cash etc.) is not allowed in the store room.
4. All items that students would like to leave, must be kept in locked suite case/Box/Bag. Books can be kept in sealed cartons **NO LOOSE ITEM WILL BE KEPT IN THE STORE ROOM.**
5. Mattress and bedding can be kept separately. The students can keep his bed sheet, quilt (कम्बल/रजाई), pillow etc as rolled bedding which is tied in the middle (as shown in picture).



6. Name slips should be pasted in each locked/ packed item that is kept in the store. The slip format is given below:

Cloak-Room Slip (Paste on the Item)

Hostel Name:
Room No.:
Name of Student:
Programmed:
Item Description: Locked Suitcase/Tied
Bedding/Sealed carton/Locked Bag

Student Signature:
Slip No: (To be filled by Staff)

Cloak-Room Slip (Receipt)

Hostel Name:
Room No.:
Name of Student:
Programmed:
Item Description: Locked Suitcase/Tied
Bedding/Sealed carton/Locked Bag

Student Signature:
Slip No: (To be filled by Staff)

**Copy to:
For information and necessary action:**

- All Wardens for display on Hostel notice board.

(To be filled by Staff)

(Dr. Subhojit Banerjee)
Chief Warden Boys
Chief Warden Boys
Gautm Buddha University
Greater Noida (U.P.)